

Isle of Anglesey County Council	
Report to:	The Executive
Date:	28 September 2020
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Lynn Ball Director of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers October 2020 – May 2021;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees during the Covid-19 emergency whilst taking into account the strategy for committee meetings up to 30 April 2021 endorsed by group leaders on 12 May 2020, which notes the expectations with regard to convening scrutiny committee meetings.</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?
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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

CH – Is this decision consistent with policy approved by the full Council?

Yes

D – Is this decision within the budget approved by the Council?

Not applicable.

DD – Impact on our Future Generations(if relevant)

1	How does this decision impact on our long term needs as an Island	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority. If so, how:-	
3	Have we been working collaboratively with other organisations to come to this decision, if so, please advise whom:	
4	Have Anglesey citizens played a part in drafting this way forward? Please explain how:-	
5	Outline what impact does this decision have on the Equalities agenda and the Welsh language	

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	Not applicable.

F - Appendices:
The Executive's Forward Work Programme: October 2020 – May 2021.

FF - Background papers (please contact the author of the Report for any further information):

The Executive's Forward Work Programme

Period: October 2020 – May 2021

Updated 16 September 2020



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

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The Executive's Forward Work Programme

Period: October 2020 – May 2021

Updated 16 September 2020

Subject & category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
October 2020						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 26 October 2020	
2	Annual Performance Report (Improvement Plan) 2019/20) Approval of report and recommendation to full Council.	The Executive / Leader of the Council	Corporate Transformation Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee October 2020	The Executive 26 October 2020	Full Council 27 October 2020
3	Public Services Ombudsman for Wales – Annual Letter 2019/20	The Executive / Leader of the Council	Council Business Lynn Ball Director of Function - Council Business / Monitoring Officer Cllr Dafydd Rhys Thomas		The Executive 26 October 2020	
4	Joint Local Development Plan Annual Monitoring Report	The Executive / Leader of the Council	Regulation and Economic Development Christian Branch Interim Head of Regulation and Economic Development Cllr Richard Dew		The Executive 26 October 2020	

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5 Corporate Prevent Strategy	The Executive / Leader of the Council	Social Services	Fôn Roberts Interim Director of Social Services Cllr Llinos Medi	Corporate Scrutiny Cttee 20 October 2020	The Executive 26 October 2020	
6 Green Waste Collection Fees	The Executive / Leader of the Council	Highways, Waste and Property	Huw Percy Head of Highways, Waste and Property Cllr R G Parry OBE		The Executive 26 October 2020	
7 Introducing Galw Gofal – Care Connect charges for Council Housing Tenants	The Executive / Leader of the Council	Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery		The Executive 26 October 2020 (date to be confirmed)	
November 2020						
8 The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 30 November 2020	
9 Corporate Scorecard – Quarter 2, 2020/21 (S) Quarterly performance monitoring report.	The Executive / Leader of the Council	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee	The Executive 30 November 2020	

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10	Annual Delivery Document 2020/21 (Improvement Plan) Approval of report and recommendation to full Council.	The Executive / Leader of the Council	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee (date to be confirmed)	The Executive 30 November 2020 (date to be confirmed)	Full Council 8 December 2020 (date to be confirmed)
11	2020/21 Revenue Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 21 Oct 2020; Corporate Scrutiny Committee 17 November 2020	The Executive 30 November 2020	
12	2020/21 Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 21 Oct 2020; Corporate Scrutiny Committee 17 November 2020	The Executive 30 November 2020	

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13	2020/21 HRA Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 30 November 2020	
14	Council Tax Base 2021/22 To set the Tax Base for 2021/22	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 30 November 2020	
15	Anglesey Further Education Trust Annual Report and Accounts 2019/20	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 30 November 2020	
16	Statement of Licensing Policy	The Executive / Leader of the Council	Regulation and Economic Development	Christian Branch Interim Head of Regulation and Economic Development Cllr Richard Dew		The Executive 30 November 2020	Full Council 8 December 2020

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17	Growth Agreement 2 – North Wales Economic Ambition Board	The Executive / Leader of the Council	Chief Executive	Annwen Morgan Chief Executive Cllr Llinos Medi	Partnership and Regeneration Scrutiny Committee 22 October 2020	The Executive 30 November 2020	Full Council 8 December 2020
December 2020							
18	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 14 December 2020	
19	Treasury Management Mid-Year Review 2020/21	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 14 December 2020	
20	Llangefni Golf Course	The Executive / Leader of the Council	Regulation and Economic Development	Christian Branch Interim Head of Regulation and Economic Development Cllr Carwyn Jones		The Executive 14 December 2020	

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January 2021						
21	2021/22 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	The Executive / Leader of the Council	Resources Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel / Corporate Scrutiny Committee (dates to be confirmed)	The Executive January 2021 (date to be confirmed)	
22	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 January 2021	
February 2021						
23	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 15 February 2021	
March 2021						
24	Revenue Budget Monitoring Report – Quarter 3, 2020/21 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive March 2021 (date to be confirmed)	

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25	Capital Budget Monitoring Report – Quarter 3, 2020/21 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive March 2021 (date to be confirmed)	
26	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2020/21 (S) Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive March 2021 (date to be confirmed)	
27	Treasury Management Strategy 2021/22 Adoption of strategy for the new financial year.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive March 2021 (date to be confirmed)	Full Council March 2021 (date to be confirmed)
28	Charges for non-residential services 2021/22 Approval.	The Executive / Leader of the Council	Adults' Services	Iola Richards Interim Head of Adults' Services Cllr Llinos Medi		The Executive March 2021 (date to be confirmed)	

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29	Standard Charge for Council Care Homes 2021/22 Approval.	The Executive / Leader of the Council	Adults' Services	Iola Richards Interim Head of Adults' Services Cllr Llinos Medi		The Executive March 2021 (date to be confirmed)	
30	Independent Sector Care Home Fees 2021/22 Approval.	The Executive / Leader of the Council	Adults' Services	Iola Richards Interim Head of Adults' Services Cllr Llinos Medi		The Executive March 2021 (date to be confirmed)	
31	Housing Rent HRA and Housing Service Charges 2021/22	The Executive / Leader of the Council	Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery		The Executive March 2021 (date to be confirmed)	
32	Medium Term Financial Strategy and Budget 2021/22 (S) Adoption of final proposals for recommendation to the County Council.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel / Corporate Scrutiny Committee	The Executive March 2021 (date to be confirmed)	Full Council March 2021 (date to be confirmed)

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33	Capital Strategy and Capital Programme	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive March 2021 (date to be confirmed)	Full Council March 2021 (date to be confirmed)
34	Capital Budget 2021/22	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel / Corporate Scrutiny Committee	The Executive March 2021 (date to be confirmed)	Full Council March 2021 (date to be confirmed)
35	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 22 March 2021	
36	Corporate Scorecard – Quarter 3, 2020/21 (S) Quarterly performance monitoring report.	The Executive / Leader of the Council	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee	The Executive 22 March 2021	

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April 2021						
37	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 26 April 2021
May 2021						
38	The Executive's Forward Work Programme (S) Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive May 2021

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